TIMETABLE 2016-19	2016												2017											2018										2019				
	Jan	Feb	Mar	Apr	Ma	y Ju	ın Ju	I A	ug S	Sep O	t N	Nov Dec	Jan	Feb	Mar	Apr May	/ Jur	ı Ju	ıl A	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
KEY DECISIONS																																						
Joint Committee authority to submit external funding bid and agree project development plan																																						
Joint Committee approval of delivery model recommendation																																						
Joint Committee approval of site(s) recommendation and governance of project																																						
Councils approve capital match funding for project																																						
SERVICE DELIVERY MODEL OPTIONS APPRAISAL																																						
Staff/stakeholder workshops with external facilitator																																						
Consultation with high level stakeholders																																						
Report on recommended delivery			_			\perp		\perp					\perp	\perp														_		_			\perp					
Appointment of external consultant to carry out site options appraisal				۰	г																																	
Site options criteria agreed with officers and high level stakeholders																																						
Sites analysed and report produced with recommendation																																						
EXTERNAL FUNDING BID DEVELOPMENT																																						
Project Inquiry submitted to Heritage Lottery Fund																																						
Confirm project governance																																						
Public and partner consultation																																						
Activity plan developed to fit consultation and vision for service								١																														
Concept design(s) developed to RIBA 1, to fit site(s) and activity plan (includes tender process). Building work and non-architectural elements																																						
of project e.g. digital installations Draft Round 1 HLF bid for review by														4																								
HLF																																						
Submit Round 1 HLF bid				+	-			+																														+
HLF appraisal process Round 1 HLF decision																																						
HLF STAGE 2 APPLICATION PROCESS																																						
HLF permission to start process (indicative)																																						
Stakeholder enagagement and activity development																																						
Surveys, consultation, leading to detailed design for capital works (RIBA 3)																																						
Business Plan development																								_														
Draft Round 2 HLF bid for review by						\perp													\perp																			
Submit Round 2 HLF bid																			\perp					1														
HLF appraisal process (indicative)					-								-				_		\perp			1		-				1		1			1					
Round 2 HLF decision (indicative)																																						